

**Ocean View Elementary School Advisory Council  
Minutes**

**October 3, 2023 – 7:00pm – 8:00pm**

**Attendance:** Andrea Temple, Christine Nelson, Keri McLeod, Melissa McKay, Liam MacLeod, Heather *Boucher*,  
~~Harrison~~, Cheryl MacMillan

**Regrets:** Jeannine MacLean, Andrea Anderson

**Observer:** Andrew Ardley

**Standing agenda items:**

- Introductions, new community member Cheryl MacMillan, new parent member Heather Harrison, new chair Christine Nelson. One community member role vacant.
- Adams Photography approved for 3 year contract by SAC last year. To be reviewed again spring 2026 for 2026-2027 school year.
- Review of last year's June minutes postponed to Nov meeting.
- SAC overview, duties, responsibilities, membership, guidelines from SAC handbook.
- Review of S. Tomie report
- OVE SAC June annual report reviewed
- School reconfiguration/class shuffle to be completed Oct 4<sup>th</sup>. One teacher added due to population growth. P/1 split added, students reconfigured from P-2, grades threes unaffected due to additional grade 3 students. Projections show continued growth.
- SSP (Student Success Planning) – Goals - Literacy, Math, Wellbeing. P-3 Literacy will have golden hour back term 2, huge success last year.
- Book Bureau – teachers have 3 times a year they can request items needed, next request closes Friday. \$3000 spend.
- \$5000 + \$10 per student in SAC grant per year.
- Andrea & Keri working through principal to do list, several in person PD days

**New Business:**

- Best Buy Grant to be reviewed at next meeting, deadline early in year.

**Next Meeting:** Tuesday Nov 7<sup>th</sup>, 2023 @7PM

*↳ Best Buy - end of summer.*